

HOLD ME TIGHT® WORKSHOP REGISTRATION & PAYMENT POLICY

Registration & Payment Process:

- 1) Read the Payment and Refund Policy below.
- 2) Click “Class Registration” to register at www.relationshipinstitute.org. Click the Hold Me Tight™ tab at this Web site to read more about the workshop.
- 3) Secure your spot by making full payment.
- 4) Purchase the *Hold Me Tight: Seven Conversations for a Lifetime of Love* book OR *Created for Connection: The Hold Me Tight Guide for Christian Couples* book by Dr. Sue Johnson online (amazon.com) or at a local bookstore (Barnes & Noble) and **read Conversations 1-7 prior to the workshop.**

Are you Committed to Improving your Relationship?

Dedicating two days to focus on and nurture your relationship is a great commitment. I am encouraged that you are taking this next step to get the most out of your couple relationship. This *Hold Me Tight*™ Couples Workshop can provide great benefit for you and your partner today and in the decades to come!

Sometimes circumstances arise that may require you to cancel your registration. Please read the Payment and Refund Policy below to be clear should you need to make changes to your participation in the group. **Submitting payment for the workshop confirms you have read, understand and agree with the below policy.**

Payment Instructions and Refund Policy

1. Full payment for the couples workshop experience must be presented before the first group session begins. Since space is limited, your payment reserves your spot for both sessions (days).
2. Pay using a credit card (through the link given at registration) or by contacting Alex at 720.316.7771 or alex@alexanderavila.com. You may also write a check to Relationship Institute and mail to Relationship Institute of the Rockies, 9220 Teddy Lane, Suite 1400, Lone Tree, CO 80124.
3. A full refund can be given if requested more than 30 days prior to the first group session.
4. A refund of half the workshop tuition can be given between 30 days and 10 days prior to the start of the first group session.
5. Participants cancelling fewer than 10 days of the first workshop session will not receive a refund because that spot likely cannot be provided to other participants in time. It is possible
6. If the facilitator must cancel the workshop, immediate notice and a full refund will be given. In the event of a weather cancellation, attempts will be made to reschedule to accommodate the group at a later date, or couples may join the next scheduled workshop session that was missed.